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**PROJECT EXECUTIVE BOARD (PEB) MEETING
FCPF REDD+ READINESS PROJECT IN PAPUA NEW GUINEA
PEB MEETING MINUTES 4/2018**

Date: 23rd November 2018

Venue: 14th Floor, UNDP PNG Conference Room, UN House, Port Moresby

Time: 09.00 – 12.00

PURPOSE:

- Take a stock of the 2018 achievements of the FCPF REDD+ Readiness Project in PNG;
- Present and discuss key achievements and challenges; and
- Discuss and endorse the proposed 2019 Project Annual Work Plans and Budget.

Participants:

Board Members:

1. Ms. Gwen Sissiou, - General Manager, Climate Change and Development Authority (CCDA), Chair;
2. Edward Vrkic, - Senior Climate Change Advisor, UNDP PNG, Co-Chair;
3. Dr. Ruth Turia, - Director – Director of Policy & Planning Directorate, PNG Forest Authority;
4. Mr. Stephen Mombi, Deputy Secretary, Technical Services, Department of Agriculture and Livestock (DAL);
5. Ms. Kay Kalim, Director, Biodiversity Conservation and Protected Area, Conservation and Environmental Protection Authority (CEPA);
6. Mr. Paul Barker, Executive Director of CIMC/INA;
7. Ms. Welenie Yaki, Manager, Department of Lands and Physical Planning (DLPP);
8. Mr. Jeremiah Paua - Policy Division, Department of National Planning and Monitoring (DNPM)

Apologies:

1. Mr. Ian Orrell - Head Sustainability, New Britain Palm Oil Limited (NBPOL);

Observers:

1. Ms. Leilani Kambuou – REDD+ Officer, Climate Change and Development Authority;
2. Dr Hitofumi Abe – Chief Technical Advisor, UNREDD Programme, Food & Agriculture Organisation
3. Mr. Tsutomu Koyama – Forestry Technical Expert – JICA, PNG Forest Authority;
4. Mr. Harada Masatake – JICA Representative;
5. Dr Gae Gowae – National Consultant, FCPF REDD+ Readiness Project;
6. Ms. Michiko Kwaimani - Senior Legal Officer, DLPGA;
7. Mr. Dambis Kaip - Manager, Policy and Aid Coordination, PNGFA;

8. Mr. Cosmas Apelis - Senior Project Officer, TNC;
9. Mr. Terence, Barambi - Manager REDD+, CCDA;
10. Ms. Sonia Baine - REDD+ Officer, CCDA;
11. Ms. Deborah Meana - REDD+ Officer, CCDA

Secretariat/Project Management Unit

1. Mirzohaydar Isoev - Chief Technical Advisor, FCPF project
2. Peter Katapa - Project Manager, FCPF
3. Sam Moko - National Coordinator, PNGPOP
4. Lydia Bobola - Stakeholder Engagement Officer, FCPF
5. Jordan Bulo - Technical Special PNGPOP
6. Samson Kupale - Communications Officer, FCPF
7. Doe Kwarara - Finance & Admin Officer
8. Michael Nelson - Admin Assistant/Driver

1. Introduction and Welcome/Opening Remarks:

Mr. Edward Vrkic, representing UNDP acknowledged the government agencies, particularly Climate Change and Development Authority (CCDA) and PNG Forest Authority (PNGFA) for their leadership in the implementation of the World Bank's Forest Carbon Partnership Facility (FCPF) REDD+ Readiness Project in PNG where UNDP PNG Country Office serves as Delivery Partner. He also thanked other partners from the government and development partners as well as civil society to provide continuous support and partnership. He acknowledged the government for taking ownership and implementing REDD+ initiatives in a transparent, consistent and participatory manner in close collaboration with all relevant government departments, private sectors and civil society that would lead to sustainability growth in the country. He reiterated the importance of PNG government's commitment at the global and regional level to address climate related issues.

The meeting chairperson, Ms. Gwen Sissiou relayed apologies on behalf of Mr. Ruel Yamuna, Managing Director of CCDA, who is travelling to COP 24 and could not attend the Project Executive Board (PEB) Meeting. She also welcomed PEB members and key stakeholders thanking them for their attendance and contribution towards implementing FCPF REDD+ Project.

Ms. Sissiou acknowledged UNDP's support for the continuity of REDD+ readiness within the second phase of the project which commenced in January 2018 and will end in December 2020. "The FCPF REDD+ Project has achieved significant results in 2018 and learned lessons to overcome challenges ahead. This meeting is important for CCDA as a lead government implementing agency and provides an opportunity to sit with key important partners (DAL, CEPA, DLLP, PNGFA) to discuss current progress, issues/challenges and activities for next year", emphasized Ms. Sissiou.

In the meantime, Mr. Isoev acknowledged support of all stakeholders from the key government agencies such as CCDA, PNGFA, DAL, CEPA and DLPP, civil society organisations as well as developmental partners during the project implementation and noted the continuation of collaboration in the implementation of National REDD+ Strategy (NRS).

2. Agenda item 1. Review of FCPF REDD+ Readiness Project achievements and lessons learned for 2018

Mr. Peter Katapa highlighted the following project achievements and lessons learned in 2018. He presented the achievements against the 2018 targets for each of the project's expected outcomes as per the approved project document and annual work plan. The 2018 achievements are:

- PNG's Financial Landscape on Land Use assessment completed - Development of comprehensive mapping of existing and potential sources of finance for REDD+ implementation in PNG and

identification of the scale of finance necessary for REDD+ implementation, particularly to support the integration of various land uses, REDD+ and climate-smart objectives in national, provincial planning and budgeting in PNG completed. The results of the assessment will be used for the development of REDD+ Finance and Investment Plan (RFIP);

- PNG's Grievance Redress Mechanism (GRM) Guidelines developed - Development of a REDD+ GRM Guideline for CCDA, and an action plan to implement the guideline nationally and in demonstration provinces completed.
- The REDD+ Finance and Investment Plan (RFIP) has been developed through consultative process –The RFIP in particular is intended to bring together ongoing work on REDD+ and to help catalyse additional finance for PNG and help to coordinate development partner and government finance cross sectors and is linked with efforts to access finance from the Green Climate Fund (GCF) to support elements of REDD+ implementation from 2020-2025. The GCF proposal aims to contribute to PNG's efforts to reduce GHG emissions and to safeguard the future of one of the country's forests.
- Review of Climate Change (Management) Act, National Sustainable Land Use Policy and Forestry Act initiated - The review of these important pieces of sector legislations have been initiated to provide linkages/harmonise with land use sector policies, laws and regulations, and focus on the alignment of the policy with key government planning and development frameworks.
- REDD+ Knowledge Management and Communications Strategy developed and endorsed by all relevant stakeholders – The FCPF Project through close collaboration with the core communication group has developed REDD+ knowledge management and communications strategy for better understanding of REDD+ principles and support Papua New Guinea's REDD+ objectives under the UNFCCC;
- Furthermore, a number of posters and infographics on climate change and REDD+ developed for wider distribution and also 2019 calendar has been developed for dissemination;
- REDD+ website updating has been initiated; Phoenix has been engaged to update the National REDD+ website (<http://www.pngreddplus.org.pg/>) which is under progress;
- Provided support to Technical Working Committees (TWCs) on Social and Environmental Safeguards and National REDD+ Strategy through undertaking TWC meetings, particularly on the development and improvement of a common vision for national REDD+ implementation;
- Stakeholder engagement plan and mapping analysis in Madang, West and East New Britain provinces is initiated - This is important for the implementation of NRS with the full and effective participation of key stakeholders through the development of stakeholder engagement plans and tools that are customized to province-specific social and cultural constructs, norms and practices. The plans and tools will also be adapted to the capacity needs of institutional provincial stakeholders to establish and manage REDD+ activities as outlined in the NRS and further detailed in the RFIP;
- The review of Provincial Forest Plan Guidelines and Provincial Forest Plans in three pilot provinces initiated - The assignment is under progress to identify and provide a guidance for implementation of forestry related activities at the provincial level. The approach taken will build on the work and results of multiple other assessments and will ensure consistency with the climate-relevant tracking approach developed;
- Development of Future Scenarios for Private Sector in Forestry is underway - This assignment is aimed to identify and provide comprehensive analysis on private sector in the forestry how best to attract and sustain long term private sector investment in PNG's forest sector;
- PNG Palm Oil Platform (PNGPOP) established and high-level buy-in from the Government obtained – The FCPF Project has provided support in the development of policy submission to kick off the development of national policy on Palm Oil, endorsement of PNGPOP by the government as well as country's declaration on sustainable Palm Oil. To strengthen stakeholders' understanding on the role

of PNPPPOP, a number of communications and knowledge management products have been developed. The FCPF Project has also supported key senior government officials to attend global event on sustainable palm oil event held in Malaysia in November 2018;

- More than 360 stakeholders (30% female) actively engaged in capacity building and consultations and more than 160 stakeholders enhanced their capacity on REDD+ and Climate Change Mitigation through REDD+ Expert trainings and stakeholder's workshops;
- More than 10 senior government officials to attend regional and global events on REDD+ and climate change mitigation supported by the FCPF Project.

While implementing the project, the following lessons learned have also been identified:

Issue/Challenge:

- Increase understanding amongst key government officers of the potential costs and benefits of different actions areas on RFIP;

Management Response:

- Undertake three training events as well additional consultation and information raising events to increase understanding of REDD+ and financing options;

Issue/Challenge:

- Ensure that all stakeholders are freely able to express their concerns and thoughts on forestry and land-use issues;

Management Response:

- Consider all thoughts and comments of stakeholders during the development of future scenarios in the forestry;

Issue/Challenge:

- Ensure high level buy-in on PNG PO at the ministerial level and stakeholders' engagement;

Management Response:

- Establish high-level partnership at ministerial level to inform about value of this initiative and get their buy-in to support the process

Issue/Challenge:

- Strengthen coordination between communication staff within the government sectors;

Management Response:

- Initiate dialogue between coms staff within the government by bringing cross-cutting communication messages related to agencies

Issue/Challenge:

- Limited funding within the FCPF Project to cover regional workshops on the review of sector-based legislations (CCMA, NSLUP and FA);

Management Response:

- Dialogue with the relevant government agencies to initiate government co-funding to support this process.

Co-chair Ms. Sissiou opened the floor for Comments and feedback on the above issues and challenges.

- Mr. Stephen Mombi agreed on issues and challenges and said that the biggest challenge is key government agencies' full engagement and lack of coordination. It was identified during the collection of necessary data and its sharing among agencies;
- Dr. Ruth Turia appreciated the support provided by FCPF Project and CCDA. She noted that there is lack of coordination with the key government agencies, lot of work hasn't been because of the work done prior and the lack of funding is an ongoing issue. The National Forest Inventory requires funding to successfully complete the exercise, however, Forestry Authority has been facing challenges on funding. The FCPF Project is supporting Forestry and outsourcing USD 800,000 to FAO to support National Forest Monitoring System;
- Mr. Paul Barker mentioned about different views within the finance and treasury and noted of enabling funding which requires more dialogue with respective sectors;
- Ms Sissiou mentioned about PIP to support NRS not available for next year;
- Representative of DNPM mentioned there is a possibility of joint submission on case by case to support NRS implementation according to the nature of the project through a sectoral approach.

Following from Mr. Katapa's presentation, Dr Abe has presented Outcome 4 under FCPF phase 2.

- The FCPF project supported FAO with US\$800,000 to support the project Outcome 4 on Capacities exist for NFMS and FREL management and development and NFI work;
- PNG's Forest Reference Level (FRL) was submitted in 2017 and Technical Assessment Report was officially published in 2018;
- With the support of FCPF, Technical Annex of Biennial Updated Report (BUR) on REDD+ has been developed and finalised through consultation workshops;
- As a next step, FAO with the support of PNGFA will be working on the development of National Forest Monitoring Action Plan 2019-2023 and update of NFMS web-portal in 2019;

Agenda Item 2. Discuss and endorsement of FCPF REDD+ Readiness Project's 2019 Annual Work Plan

Following Mr. Katapa's presentation, Mr. Isoev presented the project's planned activities for 2019 stating that the project will continue to support the government strengthen capacities on REDD+ management and implementation. The 2019 activities are designed to achieve the following targets:

- Operationalised National REDD+ Steering Committee;
- Enhanced capacity of TWC members on REDD+ through series of trainings, consultations and awareness raising and field visits;
- The Climate Change (Management) Act, Forestry Act as well as National Sustainable Land Use Policy reviewed and submitted to the Government for approval;
- The development of a National REDD+ Finance and Investment Plan completed and endorsed by the Government;
- PNG Palm Oil Platform officially launched and National Action Plan developed;
- Summary of Information on Cancun Safeguards developed and submitted to the UNFCCC and Government for approval;
- Stakeholder engagement plans for three target provinces of Madang, ENB and WNB;
- Provincial Forest Plan (PFP) Guidelines revised and successfully tested in Madang, ENB and WNB provinces;
- Capacity of provincial stakeholders enhanced through targeted capacity building trainings and awareness raising activities;

- PNG's National Forest Monitoring System (NFMS) and Forest Reference Level (FRL) for a period of 2019 – 2023 developed;
- Web-GIS portal for PNG's NFMS improved and technical capacity of PNGFA staff enhanced.

He also mentioned about importance of establishing a National REDD+ Steering Committee (NRSC) to help strengthen coordination across the government, development partners, civil society and the private sector while also helping to provide clear guidance and leadership on the development of the National REDD+ Strategy and implementation of demonstration activities. A suggestion was to have the first NRSC meeting in February 2019.

Another critical point was bringing activities onto provincial level through ongoing assignment on stakeholder mapping assessment implemented by the WCS. It is anticipated that in 2019, the project will help with the development of stakeholder engagement plans in three provinces of ENB, WNB and Madang as well as development of knowledge management and communication tools on REDD+. A number of provincial capacity building workshops will also be organised by WCS in 2019.

Regarding forestry activities at the sub-national level, the FCPF Project will continue support on the review of Provincial Forest Plan Guidelines and development of provincial forest plans in three provinces in collaboration with JICA Forestry project.

AGREEMENTS

It was agreed that:

- PEB Members acknowledge the progress achieved by the FCPF Project and provided actions to overcome challenges highlighted above;
- Regarding counter funding to support the review of sector-based legislations on climate change, forestry and land use, five key government agencies such as CCDA, DAL, CEPA, PNGFA and DLPP to work together and come up with the join proposal;
- FCPF Annual Work for 2019 is endorsed by the PEB Members. The project will take into account all suggestions made by the observers while developing and implementing FCPF Annual Work Plan in 2019.

Ms. Gwen Sissiou, Chair
General Manager, REDD+ and Mitigation
Climate Change and Development Authority



November 23, 2018

Mr. Edward Vrkcic, Co-chair
Senior Climate Change Advisor
UNDP PNG Country Office



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Minutes taker:



Mr. Peter Katapa
FCPF REDD+ National Project Manager

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